

RECORD OF PROCEEDINGS  
MINUTES OF THE MEETING OF THE  
LA PLATA ARCHULETA WATER DISTRICT  
HELD  
October 13, 2022

The regular meeting of the Board of Directors (“Board”) of the La Plata Archuleta Water District and Fox Fire and Sundance-Farraday Subdistricts, La Plata County, Colorado, (“District”) was held on October 13, 2022, at 9:00 a.m., at 255 Ute Street, Ignacio Colorado 81137.

ATTENDANCE:                    Directors in Attendance Were:

Dan Lynn  
Ron Dent  
Kent Curtis  
Mark Williams

Director in Attendance by Telephone Was:

Dick Lunceford

In Attendance, Also, Were:

Ed Tolen, La Plata Archuleta Water District Manager  
Yvonne Brunson, La Plata Archuleta Water District Customer Service Representative  
Cheryl Lynn, Secretary to the Board  
Steve Harris, Harris Water Engineering  
Dave Henry, Harris Water Engineering

In Attendance, Also, via Telephone, Were:

David Greher, Cockrel Ela Glesne Greher & Ruhland  
Micki Mills, Cockrel Ela Glesne Greher & Ruhland

CALL TO ORDER                    Vice Chairman Lynn called the meeting to order at 9:00 a.m.

DISCLOSURE OF  
POTENTIAL CONFLICTS  
OF INTEREST

Disclosure of potential conflicts of interest will be a topic of discussion at every Board meeting to address potential conflicts of interests that may arise as new agenda items are introduced. District Directors who have disclosed potential conflicts of interest can vote as issues arise. Directors present in person and by telephone reported no conflicts of interest.

PUBLIC COMMENTS                    No public comments were received.

APPROVAL OF  
MINUTES

Upon motion duly made by Director Dent, seconded by Director Williams, and unanimously carried, the Minutes of the September 13, 2022, Regular Board Meeting were approved as presented.

FINANCIAL REPORT

Approval and Payment of Invoices – Directors reviewed the October 2022 Accounts Payable Report and October 2022 Accountant’s Compilation Report. Directors clarified expenditures as necessary. Upon motion duly made by Director Williams, seconded by Director Dent, and

unanimously carried the Board approved payment of invoices as shown on the attached Accounts Payable statement dated October 12, 2022.

FINANCE COMMITTEE  
REPORT.

Draft 2023 Budget – Mr. Tolen advised the Board that he seeks Board approval for particular line items contained in the 2023 District Budget. Based on a 2020 SDA Salary Survey, he would like to review the wage ranges for his staff in an attempt to bring their salaries in line with prevailing wages. He would also like to construct a building on the property the District owns on County Road 311 to store maintenance supplies and operating equipment. Necessary supplies for construction and maintenance of the District are outgrowing the Zircon storage container. He would also like to purchase construction equipment to move those supplies. The Board endorsed the proposed budget suggestions. Chairman Lunceford requested cost estimates for different sized buildings (750, 1500, and 2000 square feet) as well as proposed construction equipment. Vice Chairman Lynn will contact the Pine River Soil Conservation District to see if they are interested in selling the building in which LAPLAWD offices are housed. Mr. Tolen endorsed that idea saying that the building is currently convenient for operations for customers as well as staff.

PUBLIC RELATIONS  
/COMMUNICATIONS  
COMMITTEE REPORT

There is nothing to report.

LEGAL REPORT –

Consider a Petition for Inclusion of the Sanchez Property at 345 Bayfield Parkway, Bayfield, Colorado, 81122 - Vice Chairman Lynn opened the Public Hearing to hear comments for consideration regarding this inclusion. There being no public present the hearing was closed. Upon motion duly made by Director Williams, seconded by Director Dent, and unanimously carried the Board approved Inclusion of the Sanchez Property at 345 Bayfield Parkway, Bayfield, Colorado, 81122 into the District.

ENGINEER REPORT

Fox Fire Distribution System – Mr. Henry told the Board that he is working on hydraulics and routing of the pipeline. He advised the Board that previous utility locations have not been very accurately described and heretofore unknown utilities must be included in project plans. He is using utility flags as a new way to define utilities. Mr. Henry also noted that pipeline is being installed by the property owners to serve three parcels at the south end of the Fox Fire Distribution System. These properties are not included in the subdistrict nor did they want to be included. Where the three properties end the District will be ready to hook up and deliver water to the subdistrict.

ENVIRONMENTAL REPORT – No environmental report was made.

GENERAL MANAGER REPORT

Phase 2C Easements – Mr. Tolen advised the Board that he continues to work with property owners along CR 509 to acquire easements. He will continue to work with these property owners to achieve purchase and use agreements that comply with legal requirements and District policy. This will be discussed at the November Board meeting.

Loan Payments Due – Loan payments are due for the La Plata Archuleta Water District and the Sundance Farraday Subdistrict. Director Lynn will accompany Mr. Tolen to the bank to process these payments.

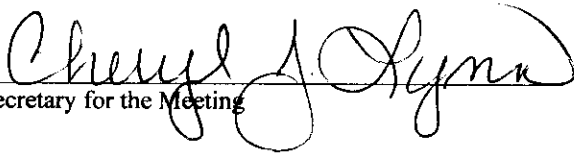
EXECUTIVE SESSION – An executive session was not conducted.

ANY OTHER MATTER WHICH MAY COME

BEFORE THE BOARD – Bank Accounts and Rates - Director Curtis asked about specifics related to interest bearing checking accounts, noting that interest rates are beginning to rise and it may be in the District's best interest to review bank accounts and rates.  
General Manager Performance Review – General Manager Performance Evaluations were distributed to Directors. Directors will complete these evaluations to be used in Mr. Tolen's performance review as part of the November 10, 2022 Board meeting.

ADJOURNMENT

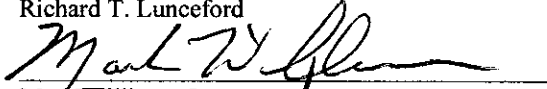

The meeting adjourned at 9:47 a.m. The next regular meeting of LAPLAWD is scheduled for Thursday, November 10, 2022, at 9:00 a.m. at 255 Ute Street, Ignacio, Colorado, unless it is necessary to meet in another matter to satisfy governmental requirements. [Can't read the first line of text.]

  
Secretary for the Meeting

APPROVED



Richard T. Lunceford

Mark Williams  
Ron Dent



Kent Curtis



Daniel R. Lynn, III