

RECORD OF PROCEEDINGS
MINUTES OF THE MEETING OF THE
LA PLATA ARCHULETA WATER DISTRICT
HELD
February 10, 2022

The regular meeting of the Board of Directors (“Board”) of the La Plata Archuleta Water District and Fox Fire Subdistrict, La Plata County, Colorado, (“District”) was held on February 10, 2022.

ATTENDANCE:

Directors in Attendance Were:

Mark Williams
Ron Dent
Dick Lunceford
Dan Lynn

In Attendance, Also, Were:

Ed Tolen, La Plata Archuleta Water District Manager
Yvonne Brunson, La Plata Archuleta Water District Customer Service Representative
Kent Curtis, District Member
Karmen King, Grayling LLC
Dave Henry, Harris Water Engineering
Barb Prose, FredrickZink & Associates
Cheryl Lynn, Secretary to the Board

In Attendance, Also, via Telephone, Was:

David Greher, Cockrel Ela Glesne Greher & Ruhland

CALL TO ORDER

Chairman Lunceford called the meeting to order at 9:02 a.m.

DISCLOSURE OF
POTENTIAL CONFLICTS
OF INTEREST

Disclosure of potential conflicts of interest will be a topic of discussion at every Board meeting to address potential conflicts of interests that may arise as new agenda items are introduced. District Directors who have disclosed potential conflicts of interest can vote as issues arise. Director Williams said he may have a potential conflict of interest due to an employment situation. Upon further description of the potential conflict there was found to be no actual conflict. Therefore, Directors present reported no conflicts of interest.

PUBLIC COMMENTS

No members of the public were present in person or by telephone or Zoom.

Introduction of Kent Curtis - Chairman Lunceford introduced Kent Curtis as a prospective Board Member. Mr. Curtis was the only one of three candidates who indicated an interest in serving as a La Plata Archuleta Water District Director who submitted a Letter of Interest in that regard. Mr. Curtis described his education and work history as well as his service to the communities in which he has lived via Board membership. He is a resident of the District and a recipient of water from the District water system. Upon motion duly made by Director Williams, seconded by Director Dent, and unanimously carried the Board voted to appoint him to fill the vacancy on the Board in Director District 3 to replace Gregg Johnson who moved away from the District. Special District election law allows Mr. Curtis, as an appointee, to serve as a Director until the Special District Election to be held on May 3, 2022, at which time if he chooses to continue as a Director, he must be elected. To be elected to the District Board of Directors Mr. Curtis must complete a Self-Nomination and Acceptance form and return it Micki Mills, the Designated Election Official for

the District, no later than February 25, 2022. To serve as a Director he must first take an Oath of Office which he will do prior to participating in the March 10, 2022 Board meeting.

APPROVAL OF MINUTES

Upon motion duly made by Director Dent, seconded by Director Lynn, and unanimously carried, the Minutes of the January 13, 2022, Regular Board Meeting were approved as written.

FINANCIAL REPORT

Approval and Payment of Invoices – Directors reviewed the February 2022 Accounts Payable Report and February 2022 Accountant’s Compilation Report. Directors clarified expenditures as necessary. Upon motion duly made by Director Lynn, seconded by Director Dent, and unanimously carried the Board approved payment of invoices as shown on the attached Accounts Payable statement dated February 9, 2022.

FINANCE COMMITTEE REPORT

There was nothing to report.

PUBLIC RELATIONS /COMMUNICATIONS COMMITTEE REPORT

Newsletter - The District newsletter is at the printer office and will be sent upon receipt of postage to deliver the newsletters.

LEGAL REPORT

Petition for Inclusion of the Phelps Property at 196 Bayfield Parkway – Legal Counsel Greher advised the Board that Notice has been published in accordance with State Statutes. Chairman Lunceford opened the Public Hearing to hear comments for consideration regarding this inclusion. There being no public present the hearing was closed. Upon motion made by Director Lynn, seconded by Director Dent, and unanimously carried the Board approved Inclusion of the Phelps Property at 196 Bayfield Parkway, Bayfield, Colorado, 81122, into the La Plata Archuleta Water District.

ENGINEER REPORT

Phase 2C - Mr. Henry advised the Board that the Standards and Specifications and Bid Package are almost ready pending any pipeline easements. Mr. Tolen will request easement signatures. Fox Fire Subdistrict – Mr. Tolen, Mr. Henry and Ms. King will meet with Frank Gibbons and Dennis Dempsey for land survey and GIS survey purposes as they relate to engineering, environmental, and construction purposes for water lines and pumping services for the Fox Fire Subdistrict. They will do a site review for possible environmental concerns as well as pump locations, availability of power, power for routing purposes, potential locations of two to three pressure control valves, and a small pressure tank to allow small amounts of water to be drawn without resulting in a pump start.

ENVIRONMENTAL REPORT –

Ms. King advised the Board that there is an environmental specifications component of monitoring project progress and to comply with the 401 process. Ms. King will work with the Fox Fire Subdistrict to ensure lawful environmental processes are followed and standards and specifications met. She further reported that the Revolving Fund will require an Environmental Assessment to address the impact of construction. The project will avoid CDOT Right of Way. Of note is that Revolving Fund processes and requirements are more clearly defined and predictable.

Spur - Fox Fire – Mr. Henry reminded those present that a water pipeline spur was placed under Highway 160 for Fox Fire Subdistrict to facilitate future water delivery.

GENERAL MANAGER REPORT

Water Leak – Mr. Tolen reported on the water leak at the January meeting and again in this month’s General Manager’s Report. The leak was difficult to locate but corrected quickly once found. Mr. Henry noted that leaks of this nature that take place in the beginning stages of a project are usually repaired and future related issues are not experienced for a lengthy time. Please refer to the February General Manager’s Report for additional detail regarding District operations.




Grant Application for Fox Fire Subdistrict – Upon motion duly made by Director Dent, seconded by Director Lynn, and unanimously carried the Board approved a Resolution Regarding a Grant Application for the Fox Fire Subdistrict. Mr. Tolen said that this Resolution is required by DOLA (Department of Local Affairs) and is part of the request due by the end of February/beginning of March. He anticipates the request will be in the amount of \$400,000.



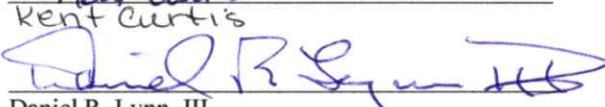
EXECUTIVE SESSION – An Executive Session was not conducted.

ANY OTHER MATTER WHICH MAY COME BEFORE THE BOARD – No other matter was presented to the Board.

ADJOURNMENT The meeting adjourned at 9:48 a.m. The next regular meeting of LAPLAWD is scheduled for Thursday, March 10, 2022 at 9:00 a.m. at 255 Ute Street, Ignacio, Colorado, unless it is necessary to meet in another matter to satisfy governmental requirements.

APPROVED


Richard T. Lunceford

Mark Williams

Ron Dent


Secretary for the Meeting

Kent Curtis

Daniel R. Lynn, III