

**Record of Proceedings
Minutes of the Meeting of The La Plata Archuleta Water District
Held October 12, 2023**

The regular meeting of the Board of Directors (“Board”) of the La Plata Archuleta Water District, Sundance/Farraday Subdistrict, and Fox Fire Subdistrict, La Plata County, Colorado, (“District”) was held on October 12, 2023, at 9:00 a.m., at 255 Ute Street, Ignacio Colorado 81137.

ATTENDANCE:

Directors in Attendance Were:

Dick Lunceford

Dan Lynn

Ron Dent

Kent Curtis

Mark Williams

In Attendance, Also, Were:

Ed Tolen, La Plata Archuleta Water District Manager

Yvonne Brunson, La Plata Archuleta Water District Customer Service Representative

Steve Harris, Harris Water Engineering

Dave Henry, Harris Water Engineering

Barb Prose, FredrickZink and Associates

Cheryl Lynn, Secretary to the Board

In Attendance, Also, via Telephone, Were:

David Greher, Cockrel Ela Glesne Greher & Ruhland

Micki Mills, Cockrel Ela Glesne Greher & Ruhland

Karmen King, Grayling

CALL TO ORDER

Chairman Lunceford called the meeting to order at 9:00 a.m.

DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST

Disclosure of potential conflicts of interest will be a topic of discussion at every Board meeting to address potential conflicts of interest that may arise as new agenda items are introduced. District Directors who have disclosed potential conflicts of interest can vote as issues arise. Directors present reported no conflicts of interest.

PUBLIC COMMENTS

There were no public comments.

APPROVAL OF MINUTES

Upon motion duly made by Director Dent, seconded by Director Williams, and unanimously carried, the Minutes of the September 14, 2023, Regular Board Meeting were approved as presented.

FINANCIAL REPORT

Approval and Payment of Invoices – Directors reviewed and clarified the September 2023 Accounts Payable and the September 2023 Accountant’s Compilation Reports. Upon motion duly made by Director Williams, seconded by Director Dent, and unanimously carried, payment of the invoices as shown on the attached Accounts Payable Statement dated October 11, 2023, were approved as submitted.

FINANCE COMMITTEE REPORT.

Draft 2024 Budget

Mr. Tolen presented two (2) proposed 2024 budgets for the District, one to be used if Proposition HH passes, the other to be used if voters reject Proposition HH.

Mr. Tolen directed Board attention to an increase in the Employee Salary and Benefits section which has increased to reflect nine months of 2024 salary for a person he intends to hire to provide operations and maintenance assistance. The Board agreed that this was important.

Mr. Tolen directed Board attention to the Fox Fire section of the proposed 2024 Budget at which time he explained his decisions in how he arrived at budget figures. Again, the Board generally agreed with his process.

Director Williams thanked Mr. Tolen for his inclusion of explanatory information related to Proposition HH and its impact to the District’s proposed 2024 Budget, which Counsel Greher described as a difficult topic. Ms. Mills, Paralegal, reminded the group of the necessity to complete a \$0 budget for Sky View Subdistrict. Mr. Tolen is going to include all subdistricts in future audits.

Mr. Tolen’s notes further described specifics related to Proposition HH. “If Proposition HH passes, the assessed value for property in the District will be \$395,059,544, with tax revenue equaling \$1,975,298. This is a decrease of \$90,435. Because our increase in assessed valuation exceeds 10% for 2023, we will only receive reimbursement from the State based on the SWB22-238 amount of \$47,412.”

Other

Ms. Prose noted that two loan payments are due by November 1, 2023. Director Lynn will meet Mr. Tolen at the bank on October 17, 2023, to complete loan payment paperwork.

PUBLIC RELATIONS/COMMUNICATIONS COMMITTEE REPORT

Mr. Tolen reported that there was nothing new to report.

LEGAL REPORT

Counsel Greher and Paralegal Mills noted that there is nothing new to report.

ENGINEER REPORT

Drought Task Force

Mr. Harris reported that this task force will meet at noon on October 12, 2023, at Red Willow in Ignacio. Of interest is that no legislators are included in task force membership. A byline of the organization is “Do No Harm.” Mr. Tolen, Mr. Harris, and Mr. Williams will attend the meeting. Mr. Harris further noted that the Xeriscape program minimizing home lawns is finally being generally recognized as valuable.

Fox Fire Distribution System

Mr. Henry is finalizing specifications to prepare the final bid package for this project.

Phase 2D Pipeline/Easements

Ms. King has received the Shape files sent to her by Mr. Henry.

Phase 2C

La Plata County, through their attorneys, is requesting that the District provide a survey of the existing County Road 509 as compared to the initial County Road 509 survey from 1909. Mr. Henry continues to work with Frank Gibbons, surveyor, for clarification and plans for the Phase 2C project bid to be advertised in November or December, 2023. The existing pipeline ends approximately forty feet south of County Road 510.

ENVIRONMENTAL REPORT

Ms. King advised the Board that all layers of permitting, Federal and State, will be required for Phase 2D. She anticipates hurdles and possible delays as permits are processed and approved, including 401 Certification, 404 Certification, and Colorado Department of Transportation cultural and archaeological surveys. Traffic Control will also be complex as the project changes sides of the highway for utilities and wetlands purposes. Mr. Henry will contact the Colorado Department of Transportation to set up a meeting.

GENERAL MANAGER REPORT

Lake Nighthorse Pipeline

Mr. Tolen has received a draft copy of Sections 1 through 6 of the “30% Report.” He will read the information and provide comments.

Storage Building on County Road 311

Mr. Tolen noted that bedrock has been located on site which will facilitate construction of the foundation. A foundation built on bedrock eliminates or minimizes frost heave.

Pipeline Flushing

Director Dent asked for information related to the 1,650,000 gallons of water flushed from the District pipeline system in September. Mr. Tolen clarified that there may be a leak, but with irrigation water flowing it is difficult to detect where it might be. Pipelines are flushed to drainages on the District Storage Facility property on County Road 311, on County Road 510 by County Road 511, and on Highway 160, all with the intention of keeping water safe for human consumption as .2mg/l of chlorine test standards are met.

Please see the October 2023 General Manager’s Report for additional information.

EXECUTIVE SESSION

No Executive Session was conducted.

ANY OTHER MATTER WHICH MAY COME BEFORE THE BOARD

No other matters were discussed by the Board.

ADJOURNMENT

The meeting adjourned at 9:40 a.m. The next regular meeting of the Board is scheduled for Thursday, November 9, 2023, at 9:00 a.m. at 255 Ute Street, Ignacio, Colorado, unless it is necessary to meet in another matter to satisfy governmental requirements.

Prepared By

Cheryl Lynn
Secretary for the Meeting

APPROVED

Richard T. Lunceford

Daniel R. Lynn, III

Mark Williams

Ron Dent

Kent Curtis